



RepcO Bank set up by the Government of India is a fast growing organization having branches in all the five southern States and UT of Puducherry. The Board of Directors of the bank comprises Senior IAS Officers from Central and State Governments and Financial Experts. Repco Bank invites applications for the post of Manager- Chartered Accountant. The Salary structure of employees of the bank is same as that of IBA norms.

Last date for Receipt of Applications is 30.12.2017.

1. NAME OF THE POST & VACANCIES

Post Code No.	Name of Post	Scale	Indicative No. of vacancies
1	Manager (Scale II) – Chartered Accountant	Scale II	1*

* Vacancy position may vary depending on actual requirement at the time of final process.

RESERVATION

Reservation for SC/ST/OBC/Disabled person applicable as per Government guidelines

2. ELIGIBILITY CRITERIA

(i) AGE AS ON 31.10.2017: Maximum 40 years for Scale II

(ii) **Relaxation in Upper Age Limit**

Post	Category	Age relaxation
Manager (Scale II)	SC/ST /Repatriate	5 years
	OBC	3 years
	Ex-Servicemen	5 years
	Candidates who are already working in a Commercial Bank/Cooperative Bank, Financial Institution	Age relaxation equal to their duration of service with maximum of up to 5 years

(iii) **Educational Qualification:**

A graduate in Arts/Science/Commerce/Law/Management/Engineering etc., from university recognized by UGC and must possess an ACA

Degree obtained from Open University without following the regular stream(10 +2) is not recognised for recruitment to any cadre.

(iv) **Experience:**

Candidate should have minimum of 1 year work experience in reputed organization after completing final examination of ICAI.

Candidate should have exposure to Accounts, Statutory audit, Internal audit, Process audit& Tax audit, Service Tax, VAT, GST, etc...Preferably in financial sector.

3. EMOLUMENTS PER MONTH:

Name of Post	Pay Scale	Total emoluments per month including allowances at minimum of scale at Chennai	Approximate annual emoluments on Cost to Company (CTC)
Manager –Scale II	₹31,705 to 45,950	₹ 50, 583/-*	₹ 11.84 Lakhs

* Excludes incentive, ex-gratia, meals pass, EPF and other allowances
Fixation of pay will be done based on existing salary drawn and experience.

4.CONFIRMATION:

The confirmation of the newly recruited will be subject to satisfactory completion of the following Probation Period :

Manager- Scale II - 12 months

5. SELECTION PROCEDURE

(a)There will a separate process consisting of Written examination, Group activity /Interview for recruitment of the above posts. Selection will be made on the basis of performance in the Process.

(b) The date for the selection process will be communicated to the candidates through call letters . The Bank, however, reserves the right to cancel or make any change in the date , if need arises.

(c) The selection process will be scheduled at CHENNAI- address of the Venue will be advised in the Call Letter.

6. APPLICATION FEE INCLUDING POSTAL CHARGES (Non-refundable)

For GEN and others	-	Rs. 500 /-
For SC/ST / Repatriate candidates	-	Rs. 350/-

The application fee must be paid by all applicants. It has to be paid by means of a Bank Pay Order or Demand Draft issued by a Scheduled Commercial Bank payable at Chennai and should be drawn in favour of REPCO BANK RECRUITMENT CELL.

Candidates must write his/her name and address on the reverse side of the Bank Draft/Bank Pay order. Candidates may please note that payment of application fee and/or postage charges by Cash / Cheques / Money Order/ Postal stamps etc. will not be accepted.

7.GENERAL INSTRUCTIONS

a) The Bank takes no responsibility for any delay in receipt or loss in postal transit of any application or communication.

b) The applications must be properly and completely filled.

c) Candidates applying for the above posts are advised to note that if selected, they are required to execute a “Bond” with Surety for serving the Bank at least for a period of 2 years and in the event of his/her resignation from the post before this period the officer will be required to indemnify and refund the amount to the Bank

Scale	Amount of Bond	Period
Manager-Scale II	Rs.1,00,000 + 25000 Training Cost+ 3 month notice period	2 years

d) Candidates working in Govt/Semi-Govt/Govt. undertaking / Public undertaking will be required to produce **No Objection Certificate** from their employer if called for Group Discussion/Interview, in the absence of which, his/her candidature may not be considered .

e) candidate need not submit proof of date of birth, educational qualification, work experience, caste certificate, age relaxation, Repatriate certificate and other related documents at the time of applying for the post. All the above documents should be submitted at the time of Interview only if they are called for or if advised to submit at any later time.

8.HOW TO APPLY

Candidates who satisfy the eligibility norms should submit their application in Bio – data form in English; typed on thick A4 size sheet, with one recent passport size photograph affixed on the application on the top right hand corner and indicating prominently in Bold letters the post for which he/she is applying at the Top. **The format of the Application Form is available at Bank’s Web-site.**

Applications should reach the Bank on or before 30.12.2017

APPLICATIONS COMPLETE IN ALL RESPECTS SHOULD BE SENT IN A CLOSED ENVELOPE SUPERSCRIBED “FOR THE POST OF MANAGER (SCALE II) – CHARTERED ACCOUNTANT ” TO THE FOLLOWING ADDRESS:

**General Manager (Admin)
Repc Bank Ltd., P.B.No.1449,
Repc Tower ,
33, North Usman Road,
T.Nagar, Chennai – 600 017**

9. REPCO BANK reserves its right to reject an application, before, during or after interview, if found not satisfy the recruitment / eligibility criteria.

Sd/-
General Manager (Admin)

Place : Chennai – 17
Date :04.12.2017