



B I O – D A T A F O R M FOR Jr. ASSISTANT/CLERK -2016
(To be filled in by the Candidate in his/her own handwriting)

Registration No.

Roll No.

Affix passport
size photo
here

- 1 **Name** :
(in CAPITAL LETTERS)
- 2 **Date of Birth & Age (DD.MM.YYY)** :
(as on 31.08.2016)
- 3 **Gender (Male/Female)** :
- 4 **Blood Group** :
- 5 **Permanent Address (in block letters)** **Communication Address (in block letters)**

Pincode:
Mobile No :

Pincode:
Email Id:

6 Emergency Contact Information

1. Name of Contact Person

Relationship

Phone No

2. Name of Contact Person

Relationship

Phone No

7 **Category (General/OBC/SC/ST/Others)** :

8 **Whether Repatriate (Yes/No)** :

9 **Religion** :

10 **Marital Status** :

(Single/Married/Widow/Divorced/Legally Separated)

- 11 **Details of disability if any** :
- 12 **Are you an Ex-Servicemen (Yes/No)** :
- 13 **a) Name of Father** :
- b) Date of Birth (DD.MM.YYYY)** :
- c) Education Level of your father** :
- d) Present Occupation of Father** :
- e) Designation** :
- f) Office Address** :
- g) Phone No** :
- 14 **a) Name of Mother** :
- b) Date of Birth (DD.MM.YYYY)** :
- c) Education Level of your mother** :
- d) Present Occupation of Mother** :
- e) Designation** :
- f) Office Address** :
- g) Phone No** :
- 15 **a) Name of Spouse** :
- b) Date of Birth (DD.MM.YYYY)** :
- c) Date of marriage (DD.MM.YYYY)** :
- d) Education Level of your spouse** :

e) Present Occupation of Spouse :

f) Designation :

g) Office Address :

h) Phone No :

16 Details of your family

No of Brothers (Elder/Younger) :

Whether employed (yes/No) :

If yes company name & desg :

No of Sisters (Elder/ Younger) :

Whether employed (yes/No) :

If yes company name & desg :

17 Other (Children if any) Give details :

18 Languages Known

S.No.	Language	Read	Write	Speak
1				
2				

19 Educational Qualifications

(Full particulars from the High School onwards should be given, including Technical and Professional Qualification)

	Examinations Passed/Studying	University/Institution/Board	Year & Month of Passing	% of Marks	Principal & Subsidiary subjects.	No. of attempts

If grade point average or cumulative grade point average have been awarded, indicate the maximum GPA or CGPA, if grade point average are represented by letters like A,B,C, please give details.

20 Particulars of Participation in Sports, Athletics, Scouts, NCC, Debates, Dramas or other Extra Curricular Activities in School, College ,elsewhere :

21 Do you have any hobby? If so give details :

22 Your any other interests (give details) :

23 Have you been conferred with any distinction/award? :

24 a)Have you ever been arrested, prosecuted, kept under detention or bound down/fined/convicted by a Court of Law or whether any case is pending against you in Court of Law? If yes, give full details

b)Have you ever been debarred/ disqualified by any institution from appearing at its examination/selection or debarred in any manner from any examination or rusticated by any University or any other education authority/Institution ? If yes, give full details

c) Is any case pending against you in any University or any other Educational : authority/ Institution at the time of filling up this form? If yes, give full details

d) Has any case been filed against you at present or in the past by any Bank, : Insurance Company etc., for not-payment of any loan taken from them? If so, please give details

25 Names of the place/s where you have lived in the last ten years:

PLACE	FROM	TO

26 Details of all Written Examination for Jobs taken in the last 5 years

S.No.	Name of the Organization	Name of the JOB.	Date of Written Examination	Results of Written Examination

27 Details of all Interview for Jobs attended in the last 5 years

S.No.	Name of the Organization	Name of the JOB.	Date of Interview	Results of Interview

28 Employment Experience:

(Please indicate even Part-time, temporary, Adhoc employment):

S.No	POST HELD	PERIOD FROM	PERIOD TO	TOTAL EMOLUMENTS	INSTITUTION	PLACE
1.						
2.						
3.						
4.						
5.						

29 a) In case you are/were an employee of the Government/Public Sector/Nationalized Bank/Municipal Corporation/ Private Organization, please state whether there is any disciplinary Case pending against you or whether any disciplinary case was taken against you during the last 3 years of your service.

If so, please give details

b) Were you ever removed, discharged/ dismissed/made to resign from such service in the past? If so, please give details

30 If selected, how much time you require to join duty ?

**31 REFERENCES
(With full Address)**

1.

2.

**32 Details of your relations working in our :
Bank (if any)**

**33 Additional information if any, which :
you wish to furnish**

I _____ hereby declare that all the above statement are true, complete and correct and also that no facts have been suppressed. It is understood that employment, if any, offered to me is based upon the truthfulness of the statements made herein and in the event of any information being found false or incorrect at a later date, my appointment is liable to be terminated. I further state that, if selected, I am willing to be posted to anywhere in India in Repco Bank .

Date :

Place :

Signature of Candidate

For Office Use

Certificates Scrutinized by

Name :

Designation :

Date :